

## Information for IELTS Candidates at IALF Jakarta

### Test Format

All candidates are tested in Listening, Reading, Writing and Speaking. You have a choice of two versions of IELTS – an academic version and a non-academic version. These are known as **IELTS Academic** and **IELTS General Training**.

The version of the test you take – and the score you require – will depend on your visa requirements and the requirements of the institution where you plan to study or work.

**IELTS Academic** measures English language proficiency needed for an academic, higher learning environment.

You may choose IELTS Academic if you want to:

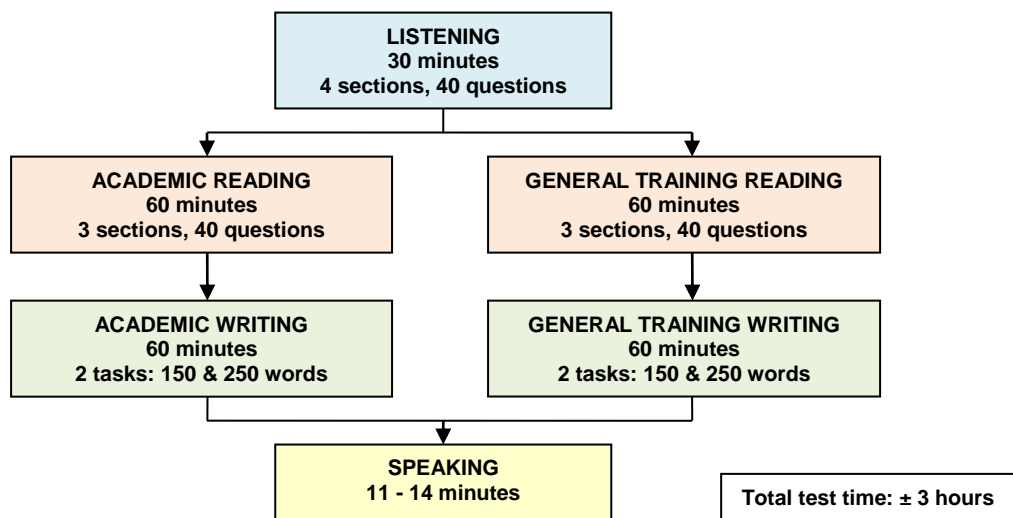
- Study or train at a university or college at undergraduate or postgraduate level.
- Gain registration in a professional organisation (e.g. medical, nursing, accounting, engineering)

**IELTS General Training** measures English language proficiency in a practical, everyday context.

You may choose IELTS General Training if you want to:

- Study or train in secondary education or a training program.
- This version of the test is also often a visa requirement if you are planning to migrate to English speaking countries including Australia ([DIAC](#)), Canada ([CIC](#)) or New Zealand ([INZ](#)) and UK ([UKBA](#)).

The modules are always taken in the following order:



## Test Registration

There are two preferred methods for registration and payment. These are:

1. Online registration and payment (recommended):

- Go to [ieltsonline.ialf.edu](http://ieltsonline.ialf.edu)
- Choose test location
- Choose test date and module
- Fill in candidate details and upload ID

Pay the test fee by:

- Credit card (VISA/Mastercard)
- ATM Channel (ATM Bersama Network and ATM BCA/Prima Network)
- ATM Channel (Internet Banking Realtime Transfer from Mandiri, CIMB Niaga and Permata (**n.b. not available through KlikBCA**))

2. Walk-in registration and payment (Monday to Friday from 8.00am – 4.00pm):

- Submit a completed application form to IALF Reception
- Pay the test fee to the cashier using a Debit/Credit Card or in Rupiah cash.

**IMPORTANT!** Please note that your place on the IELTS test date of your choice is not confirmed until you have both submitted the completed application form and made payment.

## Cancellation & Refunds

- Candidates who cancel 5 weeks or more before the test date can receive a refund of the fee paid. Please note you will be charged an administration fee of USD40 for this.
- Candidates who cancel after the 5-week cut off point **will not receive a refund** other than for health reasons; a valid medical certificate must be submitted no later than 5 days after the test. Only evidence of serious illness will be considered. Only original medical certificates will be accepted and must state inability to appear for the test on the scheduled test date.

## Availability of Results

IELTS test results can be obtained from the IALF **13 days** after the test date. Candidates in Jakarta and surrounding area are advised to collect in person by showing their ID. Results of candidates from outside Jakarta will be sent by post.

## Test Report Form (TRF)

- IELTS test centres can provide the candidate with only **1** original TRF.
- Up to **5** extra original TRFs may be sent (via ordinary airmail) to receiving institutions, organisations or employers of your choice, free of charge, **only if the addresses are detailed on the IELTS Application Form.**
- Candidates may request that TRFs be sent to addresses that have not been included on the form. The fee for this service is **Rp25.000** for printout & **Rp40.000** for postage.
- Candidates who require **any** TRF to be sent by courier, will need to pay the full cost of this service.
- IALF is not permitted to authorise photocopies of IELTS certificates.

## Enquiry on Results (Re-marks)

- IELTS tests can only be re-marked by a Senior IELTS examiner based in Australia. This process can take up to **8 weeks**.
- Candidates must apply within **6 weeks** of the test date by bringing in the **original TRF**. The fee for this service is **AUD160**, which is refunded to the candidate if any of the band scores are revised.

## Are you prepared for your IELTS test?

IALF Jakarta offers a range of IELTS Prep courses and workshops with test-taking strategies, tips and advice to help you to achieve the results you need.

See <http://www.ialf.edu/ieltsprepjakarta.html> for further details, or speak to our staff

### **IELTS Preparation materials available at IALF**

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|--|-------------------------------------|
| • <b>Top Tips for IELTS</b> (Academic)           | <b>Rp250.000,-</b> including 1 CD.  |
| • <b>Top Tips for IELTS</b> (General Training)   | <b>Rp250.000,-</b> including 1 CD.  |
| • <b>Official IELTS Practice Materials</b>       | <b>Rp300.000,-</b> including 1 CD.  |
| • <b>IELTS Success Formula</b> (Ac/Gen Training) | <b>Rp650.000,-</b> including 1 CDs. |
| • <b>IELTS on Track</b> (Academic)               | <b>Rp500.000,-</b> including 2 CDs. |

I would like to take this opportunity to wish you the best for your IELTS test.



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