Current Vacancies

Teach English at IALF Jakarta
a NEAS-accredited language school in Indonesia

IALF Jakarta has vacancies for Teachers with EAP and IELTS Preparation experience

Details

The Indonesia Australia Language Foundation or IALF (www.ialf.edu) is the leading quality language training organisation in Indonesia and the only language training organisation in Indonesia accredited by NEAS (www.neas.org.au). Established by the governments of Indonesia and Australia, the IALF is a non-profit, fee-for-service organisation committed to providing high quality education and training services throughout Indonesia and the Asia Pacific region.

IALF Jakarta is situated in the heart of the CBD in South Jakarta. The language centre has 13 well-equipped classrooms, a large resource centre and a spacious auditorium. We offer a range of IELTS Preparation courses for adults and run a prestigious EAP/Pre-departure program for awardees under several scholarship schemes.

IALF Jakarta is the largest IELTS test centre in Indonesia and runs tests four times per month.

Requirements

Essential:
- Undergraduate degree
- Cambridge CELTA or Trinity Cert TESOL
- At least 2 years relevant teaching experience, with excellent references
- High level of computer literacy - Word, Outlook, Powerpoint
- Drive, energy and enthusiasm

Desirable:
- DELTA or Masters
- IELTS Examiner
- Experience working in a developing country

Terms and Conditions of Service

IALF offers a competitive financial and benefits package based on qualifications and experience.

- Contracts are for one year initially with a probationary period of 3 months
- Monthly take home salaries range from IDR 26,500,000 (Step 1) to - IDR 32,500,000 (Step 6)
- Leave Fares Allowance of IDR 20,000,000 is paid upon completion of a 12-month contract
- High quality ‘Expacare’ medical insurance, including hospitalisation and medical evacuation (IDR 950,000 employee contribution per month)
- Sponsorship for a KITAS visa valid for one year and extendable, and MERP (Multiple Entry Re-entry Visa), valid for 1 year and extendable
- In-bound flight (economy fare) and visa expenses reimbursed
- On arrival accommodation allowance of IDR 5,000,000
- 30 paid working days annual leave per annum, plus Indonesian public holidays. Up to 15 days paid sick leave per annum
- After one year’s service, and based on an annual appraisal, you will be eligible for an annual salary increment of IDR 12,000,000

Please note: Visa regulations in Indonesia dictate that we may ONLY proceed with applicants with passports from countries in which English is officially recognised as the first language.
- Preferred nationalities: Australia, Canada, Ireland, New Zealand, United Kingdom, United States
- Native speakers of English only

Applications

Please send your application to rhowells@ialf.edu and attach the following:
- Full CV and covering letter
- Copies of degree and teaching certificates
- Contact details of two professional referees who may be approached for confidential references
- Copy of passport page with details and photograph

For more information about the IALF please go to www.ialf.edu